



City of Newark

City Hall
920 Broad Street
Newark, New Jersey 07102

Legislation Text

File #: 18-1348, Version: 1

Dept/ Agency: Administration/Division of Central Purchasing

Action: () Ratifying (X) Authorizing () Amending

Type of Service: Use of State Contract(s) G-2004 and all applicable vendors, and all authorized dealers and distributors

Purpose: Furniture, Office, Lounge

Entity Name(s)/Address(s):

#81620 Herman Miller Inc., 15 Junction Pond Lane, Monmouth JCT, New Jersey 08852

#81635 OFS Brands Inc., 1204 E 6th Street, Huntingburg, Indiana 47542

Contract Amount: Not to exceed \$60,000.00

Funding Source: 2018 Budget/ Department of Health and Community Wellness Fund: West Ward Outreach Services-051-G16-H16C0; 9401; Homeless Trust Fund, MEMHC-026-46540

Contract Period: Upon approval by Municipal Council through April 30, 2019 inclusive of any extension by the State

Contract Basis: () Bid (X) State Vendor () Prof. Ser. () EUS

() Fair & Open () No Reportable Contributions () RFP () RFQ

() Private Sale () Grant () Sub-recipient () n/a

Additional Information:

WHEREAS, the City of Newark through its Supervising Procurement Specialist, QPA, wishes to utilize the State Contract G-2004 to purchase Furniture, Office, Lounge, contract from authorized vendors under the New Jersey Cooperative Purchasing Program 1-NJCP, pursuant to N.J.A.C. 5:34-7.29; and

WHEREAS, the purchase of goods/services by Local contracting units is authorized by Local Public Contracts Law, N.J.S.A. 40A: 11-12; and

WHEREAS, in accordance with N.J.S.A. 40A:11-11(5), N.J.S.A. 52:25-16.1 et seq. and N.J.A.C. 5:34-1.7, all Cooperative Purchasing Program participants are responsible for ensuring that the Purchase Order issued reflects the correct contract item pricing and that payment is processed accordingly. Only the items/services specified in the applicable State contract(s) may be purchased from the contract vendor(s) of record. Cooperative Purchasing participants assume full responsibility for all purchase transactions issued through State contracts, including Purchase Orders, delivery compliance, and payments; and

WHEREAS, the City wishes to utilize the State contract, G-2004 Furniture, Office, Lounge, to contract with the following vendors #81620 Herman Miller Inc. 15 Junction Pond Lane Monmouth JCT, NJ 08852 and #81635 OFS Brands Inc., 1204 E 6th Street, Huntingburg, IN 47542 inclusive of all authorized dealers and distributors commencing adoption of this resolution by the Municipal

Council of the City of Newark, not to exceed April 30, 2019, inclusive of any extension by the state, at a cost not to exceed \$60,000.00; and

WHEREAS, the Supervising Procurement Specialist, QPA, recommends the utilization of these State contract awards on the grounds that they provide Furniture, Office, Lounge, according to specifications required by the City of Newark, Department of Health and Community Wellness West Ward Outreach Services; and

WHEREAS, usage of these contracts provides the purchase Furniture, Office, Lounge, for the City of Newark user agencies at a cost not to exceed \$60,000.00; and

WHEREAS, the Chief Financial Officer will certify the availability of funds before orders are placed.

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF NEWARK, NEW JERSEY, THAT:

1. Pursuant to N.J.S.A. 40A:11-1 *et seq.*, and N.J.A.C. 5:34-7.29, the Supervising Procurement Specialist, QPA, is authorized to utilize State contract, term G-2004 Furniture, Office, Lounge, which includes the following vendors #81620 Herman Miller Inc. 15 Junction Pond Lane Monmouth JCT, New Jersey 08852 and #81635 OFS Brands Inc., 1204 E 6th Street, Huntingburg, Indiana 47542; inclusive of all authorized dealers and distributors; to provide Furniture, Office, Lounge, for the City of Newark, for the period commencing from the adoption of this resolution by the Municipal Council of the City of Newark not to exceed April 30, 2019, inclusive of any extensions by the State, at a cost not to exceed \$60,000.00.
2. All purchases, Purchase Orders and other related documentation shall be in accordance with the relevant State contract, State of New Jersey Standard Terms and Conditions, Method of Operation and Third Party Agreement/Three Party Agreement (if applicable) as contained in the State contract Documentations and Agreements.
3. There shall be no amendment of this resolution without the approval of the Municipal Council.
4. There shall be no advance payment on this State contract in accordance with N.J.S.A. 40A: 5-16. Funding is contingent upon appropriation; pursuant to N.J.A.C. 5:30-5.5(c).
5. This contract is awarded as an open ended contract; pursuant to N.J.A.C. 5:30-5.5(d) (2). A certification of the Availability of Funds shall be executed each time an order is placed and charged against this contract, from Account Code Lines: Department of Health and Community Wellness Fund: West Ward Outreach Services-051-G16-H16C0; 9401, Homeless Trust fund, MEMHC 026 46540 This contract shall not exceed the cost of \$60,000.00.
6. This contract complies with Local Pay to Play Law, N.J.S.A. 19:44A-20.5 as a State contract award and constitutes a fair and open procedure.
7. The Purchasing Division shall forthwith file a duly executed copy of the in the Office of the City Clerk, if applicable. The Notice of Award is the contract.

8. If required by State Law, the City Clerk shall provide the appropriate notice of the award of this contract to the State Comptroller no later than 20 business days following such award, in accordance with N.J.S.A. 52:15C-10 and the Notice of the Office of the State Comptroller dated May 7, 2008.

STATEMENT

This resolution authorizes usage of the State Contract G-2004, Furniture: Office, Lounge, which includes awards to the following vendors #81620 Herman Miller Inc. 15 Junction Pond Lane Monmouth JCT, New Jersey 08852 and #81635 OFS Brands Inc., 1204 E 6th Street, Huntingburg, Indiana 47542; inclusive of all authorized dealers and distributors, to purchase Furniture, Office, Lounge, for the period commencing from the adoption of this resolution by Municipal Council of the City of Newark not to exceed April 30, 2019, inclusive of any extension by the state, at a cost not to exceed \$60,000.00.