



# City of Newark

City Hall  
920 Broad Street  
Newark, New Jersey 07102

## Legislation Text

File #: 19-0441, Version: 1

**Dept/ Agency:** Administration/Division of Central Purchasing

**Action:** ( ) Ratifying (X) Authorizing ( ) Amending

**Type of Service:** Bid Contract(s)

**Purpose:** To provide Maintenance and Repair- Truck Lubrication, Grease and Oil Change Services Heavy Duty for the Department of Water and Sewer Utilities and Department of Public Works/Division of Motors.

**Entity Name(s)/Address(s):** O.J Truck Lube Inc., 22 Jacobus Avenue, South Kearny, New Jersey 07032

**Contract Amount:** \$700,000.00

**Funding Source:** 2019 Budget/Department of Water and Sewer Utilities/ NW037-750-7502-71840-B2019/Department of Public Works/Division of Motors/ NW011-060-0602-71820-B2019

**Contract Period:** To be established for a period not to exceed two (2) years

**Contract Basis:** (X) Bid ( ) State Vendor ( ) Prof. Ser. ( ) EUS

( ) Fair & Open ( ) No Reportable Contributions ( ) RFP ( ) RFQ

( ) Private Sale ( ) Grant ( ) Sub-recipient ( ) n/a

**Additional Information:**

Advertisement Date: February 13, 2019

Bids Solicited: Twelve (12)

Bids Received: One (1)

**WHEREAS**, The Departments of Water and Sewer Utilities and Public Works/Division of Motors, requires Maintenance and Repair: Truck Lubrication, Grease and Oil Change services due to the number of heavy duty trucks that require oil changes every 3,000 miles or 3 months whichever comes first; and

**WHEREAS**, on February 13, 2019 the City of Newark through its Qualified Purchasing Agent (QPA) advertised to solicit bids for contractor(s) to provide Maintenance and Repair: Truck Lubrication, Grease and Oil Change Services (Heavy Duty), to the Department of Water and Sewer Utilities, and the Department of Public Works/Division of Motors, as per the bid proposal attached hereto; and

**WHEREAS**, Department of Water and Sewer Utilities and Department of Public Works/Division of Motors recommends that an award be made to O.J. Truck Lube Inc. 22 Jacobus Avenue South Kearny, New Jersey 07032, the only responsive and responsible bidder; and

**WHEREAS**, the Purchasing Agent, QPA, concurs with the recommendation from the Department of Water and Sewer Utilities and Department Public Works/Motors that an award be made to O.J. Truck Lube, Inc., 22 Jacobus Avenue, South Kearny, New Jersey 07032, the only responsive and responsible bidder; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-24, the recommended bidders consented to holding

their prices bid for consideration, until such time as an award is made, as the law permits; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.5 et seq., solicitations through public bidding in accordance with N.J.S.A. 40A:11-1, et seq., meets the requirements of the fair and open process.

**NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF NEWARK, NEW JERSEY, THAT:**

1. The Mayor and/or his designee, the Purchasing Agent, QPA, are hereby authorized to enter into an executed contract with O.J. Truck Lube Inc. 22 Jacobus Avenue, South Kearny, New Jersey 07032, to provide Maintenance and Repair: Truck Lubrication, Grease and Oil Change Services (Heavy Duty), to the City, whose bid was received on the advertised due date and determined to be the only responsive responsible bidder per line item by commodity. The term of the contract will be established for two (2) years; pursuant to N.J.S.A. 40A:11-3.
2. There shall be no amendment or change of this contract without the approval of the Municipal Council by resolution.
3. There shall be no advance payment on this contract in accordance with N.J.S.A. 40A:5-16. Funds for 2019 and subsequent years are contingent upon appropriations, pursuant to N.J.A.C. 5:30-5.5(d)(2).
4. This is an open ended contract to be used as needed during the term of the contract. Thus, for any and all expenditures against this contract, a certification of the availability of sufficient funds, as required by N.J.A.C. 5:30-5.5 (b) 2 (c), shall be executed before a contractual liability is incurred each time an order is placed from Account Code Line NW037-750-7502-71840-B2019 and NW011-060-0602-71820-B2019. This contract shall not exceed Seven Hundred Thousand Dollars and Zero Cents (700,000.00) for two (2) years.
5. A duly executed copy of the contract shall be filed in the Office of the City Clerk by the Purchasing Agent, QPA.
6. If required by State Law, the City Clerk shall provide the appropriate notice of the award of this contract, to the State Comptroller no later than 20 business days following such award, in accordance with N.J.S.A. 52:15C-10 and the Notice of the Office of the State Comptroller dated May 7, 2008.

### **STATEMENT**

This resolution authorizes the Mayor and/or his designee, the Purchasing Agent, QPA, to enter into an executed contract with O.J. Truck Lube, Inc., 22 Jacobus Avenue, South Kearny, New Jersey 07032, to provide Maintenance and Repair: Truck Lubrication, Grease and Oil Change Services (Heavy Duty) to the City of Newark, Department of Water and Sewer Utilities and Public Works/Division of Motors, at a cost not to exceed Seven Hundred Thousand Dollars and Zero Cents

(\$700,000.00) for two (2) years. .