



City of Newark

City Hall
920 Broad Street
Newark, New Jersey 07102

Legislation Text

File #: 19-1260, **Version:** 1

Dept/ Agency: Administration/Division of Central Purchasing

Action: () Ratifying (X) Authorizing () Amending

Type of Service: Bid Contract(s)

Purpose: Locksmith Services (General, Magnetic, Safe Type and Automatic Locks)

Entity Name(s)/Address(s): FirstLine Locksmith, LLC, 2277 Highway 33, Suite 406, Hamilton, New Jersey 08690

Contract Amount: Not to exceed \$208,000.00

Funding Source: 2019 Budget/Department of Water and Sewer Utilities -NW037-750-7502-72220-B2019/Office of the City Clerk - NW011-020-0201-7128-B2019/Department of Public Works/Division of Public Buildings - NW011-060-0604-71770-B2019/Department of Public Safety/Division of Police - NW011-190-1902-83850-B2019/Department of Health and Community Wellness -NW051-G18-2H8R0-83870-B2019

Contract Period: Not to exceed twenty-four (24) consecutive months

Contract Basis: (X) Bid () State Vendor () Prof. Ser. () EUS

() Fair & Open () No Reportable Contributions () RFP () RFQ

() Private Sale () Grant () Sub-recipient () n/a

Additional Information:

To provide locksmith services to various user agencies throughout the City of Newark.

First Advertisement: June 25, 2019

Bids Solicited: Eight (8)

Bids Received: One (1)

WHEREAS on June 25, 2019, the City of Newark through its Purchasing Agent, QPA, advertised to solicit bids for contractors to provide Locksmith Services (General, Magnetic, Safe Type and Automatic Locks) for the Department of Water and Sewer Utilities, Office of the City Clerk, Division of Public Buildings, Division of Police, and the Department of Health and Community Wellness as described in the attached bid proposal; and

WHEREAS, the Division of Central Purchasing also distributed eight (8) bid proposal packages to prospective vendors following the date of advertisement; and

WHEREAS the Division of Central Purchasing also uploaded the bid package the bid management system for the City of Newark and published the bid package on the City of Newark's website to provide broader access and download capability to potential bidders; and

WHEREAS, on July 18, 2019, the Division of Central Purchasing received one (1) bid in response to this advertisement; and

WHEREAS, after reviewing the bid result, the Department of Water and Sewer Utilities and

Department of Health and Community Wellness recommended a single award be made to: FirstLine Locksmith LLC, 2277 Highway 33 Suite 406, Hamilton, New Jersey 08690; the only responsive and responsible bidder; and

WHEREAS, the Purchasing Agent, QPA, concurs with the recommendations from the Department of Water and Sewer Utilities and Department of Health and Community Wellness that a single award be made to: FirstLine Locksmith LLC, 2277 Highway 33 Suite 406, Hamilton, New Jersey 08690, the only responsive and responsible bidder; and

WHEREAS, pursuant to N.J.S.A. 40A:11-24, the recommended bidder consented to holding their prices beyond sixty (60) days; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.5 et seq., solicitations through public bidding in accordance with N.J.S.A. 40A:11-1 et seq. meets the requirements of the fair and open process.

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF NEWARK, NEW JERSEY, THAT:

1. The Mayor and/or his designee, the Purchasing Agent, QPA, are hereby authorized to enter into and execute a contract with FirstLine Locksmith LLC, 2277 Highway 33 Suite 406, Hamilton, New Jersey 08690, to provide Locksmith Services (General, Magnetic, Safe Type and Automatic Locks) for the City of Newark, Department of Water and Sewer Utilities, Office of the City Clerk, Division of Public Buildings, Division of Police, and the Department of Health and Community Wellness, whose bid was received on the advertised due date and determined to be the only responsive and responsible bidder. The term of the contract will be established for twenty-four (24) consecutive months, pursuant to N.J.S.A. 40A:15.
2. There shall be no amendment or change of this contract without the approval of the Municipal Council.
3. There shall be no advance payment on this contract in accordance with N.J.S.A. 40A:5-16. Funds for 2019 and subsequent years are contingent upon appropriations, pursuant to N.J.A.C. 5:30-5.5(d)(2).
4. This is an open-ended contract to be used as needed during the term of the contract. Thus, for any and all expenditures against this contract, a certification of the availability of sufficient funds, as required by N.J.A.C. 5:30-5.5(b)(2), shall be executed before a contractual liability is incurred each time an order is placed from Account Code Line: Department of Water and Sewer Utilities: NW037-750-7502-72220-B2019, Office of the City Clerk: NW011-020-0201-7128-B2019, Department of Public Works, Division of Public Buildings: NW011-060-0604-71770-B2019, Division of Police: NW011-190-1902-83850-B2019, and the Department of Health and Community Wellness: NW051-G18-2H8R0-83870-B2019. This contract shall not exceed Two Hundred and Eight Thousand Dollars Zero Cents (\$208,000.00) for twenty-four (24) consecutive months for one (1) vendor.
5. The Purchasing Agent, QPA, shall forthwith file a duly executed copy of this contract in the Office of the City Clerk.

6. If required by State Law, the City Clerk shall provide the appropriate notice of the award of this contract to the State Comptroller, no later than twenty (20) business days following such award, in accordance with N.J.S.A. 52:15C-10 and the Notice of the Office of the State Comptroller dated May 7, 2008.

STATEMENT

This resolution authorizes the Mayor and/or his designee, the Purchasing Agent, QPA, to enter into and execute contracts with: FirstLine Locksmith LLC, 2277 Highway 33 Suite 406, Hamilton, New Jersey 08690, the only responsive and responsible bidder, to provide Locksmith Services (General, Magnetic, Safe Type and Automatic Locks) to the City of Newark, Department of Water and Sewer Utilities, Office of the City Clerk, Division of Public Buildings, Division of Police, and the Department of Health and Community Wellness, at a cost not to exceed Two Hundred Eight Thousand Dollars and Zero Cents (\$208,000.00) for twenty-four (24) consecutive months for one (1) vendor.