



City of Newark

City Hall
920 Broad Street
Newark, New Jersey 07102

Legislation Text

File #: 19-1767, Version: 1

Dept/ Agency: Law

Action: () Ratifying (X) Authorizing () Amending

Type of Service: Professional Services Contract

Purpose: To serve as Per Diem Attorney in the Newark Municipal Court.

Entity Name: Cheryl Craft d/b/a Law Offices of Cheryl Craft

Entity Address: 59 Robins Place, Metuchen, New Jersey 08840

Contract Amount: For a cumulative amount for all seven (7) vendors not to exceed \$135,000.00

Funding Source: 2020 Budget/Law Department

Contract Period: January 1, 2020 through December 31, 2020

Contract Basis: () Bid () State Vendor (X) Prof. Ser. () EUS

(X) Fair & Open () No Reportable Contributions () RFP (X) RFQ

() Private Sale () Grant () Sub-recipient () n/a

Additional Information:

WHEREAS, the City of Newark operates a Municipal Court and has a need to engage attorneys as Special Municipal Prosecutors; and

WHEREAS, Legal Services are Professional Services exempt from the requirement for public bidding, pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, the City of Newark is desirous of acquiring such legal services as fair and open contracts pursuant to the provisions of the Local Pay- to-Play Statute, N.J.S.A. 19:44A-20.5; and

WHEREAS, the Corporation Counsel of the City of Newark caused to be published on the City of Newark's website, a Notice of Request for Qualifications (RFQ) for Municipal Prosecutor Services on or about September 9, 2019; and

WHEREAS, the City of Newark received a total of seven (7) proposals in response to its request; and

WHEREAS, the City of Newark wishes to award a multiple-vendor contract for the period from January 1, 2020 through December 31, 2020, to be used in the City of Newark's sole discretion on an "as needed" basis during the term of the contract; and

WHEREAS, the cumulative amount of compensation for seven (7) vendors awarded contracts under this multiple award contract shall not exceed One Hundred Thirty-Five Thousand Dollars and Zero Cents (\$135,000.00) for the contract term; and

WHEREAS, each vendor shall expressly acknowledge and agree that services may be required from any and/or all of the single vendors with no single vendor receiving any promise or

guarantee of minimum compensation except for a flat daily fee of Two Hundred Fifty Dollars and Zero Cents (\$250.00) per session should such service be required; and

WHEREAS, seven (7) vendors submitted proposals and it was found based upon price and other factors to be in the best interest of the City of Newark to accept the seven (7) proposals for the purpose of providing Municipal Prosecutor Services; and

WHEREAS, the City of Newark wishes to enter into a contract with Cheryl Craft d/b/a Law Office of Cheryl Craft, one of the seven (7) vendors in a multiple vendor award to provide Municipal Prosecutor Services for the cumulative amount for all of the vendors not to exceed One Hundred Thirty-Five Thousand Dollars and Zero Cents (\$135,000.00) for the period of January 1, 2020 through December 31, 2020; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that notice of the award of contracts for "Professional Services" without competitive bidding must be published in a local newspaper; and

WHEREAS, this contract is for an amount over Seventeen Thousand Five Hundred Dollars and Zero Cents (\$17,500.00) and is being awarded as a fair and open contract pursuant to N.J.S.A. 19:44A-20.5; and

WHEREAS, the Municipal Council adopted the Contractor Pay-to-Play Reform Ordinance, Newark, New Jersey, Municipal Code § 2:4-22C, which forbids the award of a contract to a Business Entity, as defined therein, which has made or solicited political contributions to Newark Municipal and County of Essex Candidates, office holders having ultimate responsibility for the award of a contract; candidate committees of the aforementioned candidates; and political or political party committees of the City of Newark or County of Essex; and continuing political committees or political action committees regularly engaged in the support of the City of Newark Municipal or County of Essex elections; and certain other political party or candidate committees, in excess of certain thresholds.

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF NEWARK, NEW JERSEY, THAT:

1. The Mayor, and/or his designee, the Corporation Counsel, are authorized on behalf of the City of Newark to execute a contract with Cheryl Craft d/b/a Law Offices of Cheryl Craft, 59 Robins Place, Metuchen, New Jersey 08840 to provide Municipal Prosecutor Services.
2. This is a multiple award contract and no vendor shall have any expectation as to minimum compensation under this multiple award.
3. Services may be required from any and/or all of the single vendors; however, the cumulative amount of compensation for all of the vendors shall not exceed One Hundred and Thirty-Five Thousand Dollars and Zero Cents (\$135,000.00) for the period of January 1, 2020 to December 31, 2020.
4. This contract is being awarded pursuant to the fair and open procedures of the State Pay-to-Play Law (N.J.S.A. 19:44A-20.5) and pursuant to the provisions of the Local Public

Contracts Law (N.J.S.A. 40A:11-5(1)(a)(i)) and are in compliance with the City of Newark's Contractor Pay-to-Play Reform Ordinance, Newark, New Jersey Municipal Code § 2:4-22C.

5. This multiple vendor contract shall be awarded in one fiscal year although the date on which it will properly take effect falls in the next fiscal year. Accordingly, this multiple vendor contract is subject to the availability and appropriation of sufficient funds in the year in which it takes effect (New Jersey Administrative Code 5:30-5.5(e). Funds for this multiple vendor contract in a cumulative amount not to exceed One Hundred and Thirty-Five Thousand Dollars and Zero Cents (\$135,000.00) shall be provided by the City of Newark 2020 Budget, Law Department.
6. A copy of the executed agreement herein authorized shall be filed in the Office of the City Clerk by the Corporation Counsel and shall be made available for public inspection.
7. A notice of this action shall be published in the newspaper authorized by law to publish a legal advertisement and as required by law within ten (10) days of the adoption of this Resolution.

STATEMENT

This Resolution authorizes the Mayor and/or his designee, the Corporation Counsel, to enter into a multiple vendor contract with Cheryl Craft d/b/a Law Offices of Cheryl Craft, 59 Robins Place, Metuchen, New Jersey 08840, one of the seven (7) vendors in a multiple vendor award to provide Municipal Prosecutor Services for the cumulative amount for all of the vendors not to exceed One Hundred Thirty-Five Thousand Dollars and Zero Cents (\$135,000.00) for the period of January 1, 2020 through December 31, 2020.