



City of Newark

City Hall
920 Broad Street
Newark, New Jersey 07102

Legislation Text

File #: 19-1545, Version: 1

Dept/ Agency: Administration/Division of Central Purchasing

Action: () Ratifying (X) Authorizing () Amending

Type of Service: Bid Contract(s)

Purpose: To purchase paper and plastic products for the Departments of:

- 1) Health and Community Wellness,
- 2) Recreation, Cultural Affairs and Senior Services,
- 3) Public Works,
- 4) Water and Sewer Utilities, and
- 5) Office of the City Clerk

Description: Paper and Plastic Products

Entity Name(s)/Address(s):

- 1) Appco Paper and Plastics Corporation, 3949 Austin Boulevard, Island Park, New York 11558,
- 2) TSP Maintenance Supply, LLC, 52 East Drive, Livingston, New Jersey 07039,
- 3) United Sales USA Corp., 185 30th Street, Brooklyn, New York 11232, and
- 4) W. B. Mason, Co., Inc., 535 Secaucus Road, Secaucus, New Jersey 07094

Contract Amount: Not to exceed \$90,000.00

Funding Source: 2019 Budget/Health and Community Wellness NW011, 120, 1208, 83870, B2019/Division of Surveillance and Prevention, NW051, G18, 2H8R0, 83870, Grant/2018 (Immunization Program Grant); Health and Community Wellness/Division of Immunization and Surveillance and Prevention, NW011, 060, 0602, 83010, B2019; Department of Public Works/Division of Motors, NW011, 160, 1601, 71280, B2019; Department of Recreation, Cultural Affairs and Senior Services/Director's Office, NW011, 160, 1606, 71280; 83840; 83850; 83420; Department of Recreation, Cultural Affairs and Senior Services/Division of Recreation NW011, 160, 1608, 83420, B2019; Department of Recreation, Cultural Affairs and Senior Services/Division of Cultural Affairs NW011, 160, 1609, 83840; 83420, B2019; Department of Recreation, Cultural Affairs and Senior Services/Division of Senior Services, NW037, 750, 7502, 71620, B2019; Department of Water and Sewer Utilities, NW011, 020, 0201, 83870, B2019; Office of the City Clerk

Contract Period: To be established for a period not to exceed twenty-four (24) consecutive months

Contract Basis: (X) Bid () State Vendor () Prof. Ser. () EUS
() Fair & Open () No Reportable Contributions () RFP () RFQ
() Private Sale () Grant () Sub-recipient () N/A

Additional Information:

To purchase paper and plastic products for the Departments of Health and Community Wellness, Recreation, Cultural Affairs and Senior Services, Public Works, Water and Sewer Utilities and the Office of the City Clerk.

Advertisement Date: June 25, 2019

Bids Solicited: Thirteen (13)

Bids Received: Five (5)

WHEREAS, on June 25 2019, the City of Newark, through its Purchasing Agent, QPA,

advertised to solicit bids for contractor(s) to provide Paper and Plastic Products, to the Departments of: 1.) Health and Community Wellness, 2.) Recreation, Cultural Affairs and Senior Services, 3.) Public Works, 4.) Water and Sewer Utilities and 4.) Office of the City Clerk, as per the bid proposal attached hereto; and

WHEREAS, the Division of Central Purchasing also distributed Thirteen (13) bid proposal packages to the prospective vendors following the date of advertisement; and

WHEREAS, the Division of Central Purchasing also published the bid package on the City of Newark's website to provide broader access and download capability to potential bidders; and

WHEREAS, on July 18, 2019, five (5) bids were received in response to this advertisement; and

WHEREAS, the Director for the Department of Health and Community Wellness, the Manager for the Department of Public Works/Division of Motors, the Director for the Department of Recreation, Cultural Affairs and Senior Services, the Acting Director for the Department of Water and Sewer Utilities and the City Clerk for the Office of the City Clerk all recommend that a multiple award be made to 1. Appco Paper and Plastics Corporation, 3949 Austin Boulevard, Island Park, New York 11558, 2. TSP Maintenance Supply, LLC, 52 East Drive, Livingston, New Jersey 07039, 3. United Sales USA Corp., 185 30th Street, Brooklyn, New York 11232 and 4. W. B. Mason, Co., Inc., 535 Secaucus Road, Secaucus, New Jersey 07094 the responsive and responsible bidders to provide, Paper and Plastic Products to the City; and

WHEREAS, the Purchasing Agent, QPA, concurs with the recommendations that a multiple award be made to 1. Appco Paper and Plastics Corporation, 2. TSP Maintenance Supply, LLC, 3. United Sales USA Corp., and 4. W. B. Mason, Co., Inc., the lowest responsive and responsible bidders to provide, Paper and Plastic Products to the City; and

WHEREAS, pursuant to N.J.S.A. 40:11-24, the bidders consented to holding prices bid for consideration, until such time as an award is made, as the law permits; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.5 et seq., solicitations through public bidding in accordance with N.J.S.A. 40A:11-1, et seq., meets the requirements of the fair and open process.

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF NEWARK, NEW JERSEY, THAT:

1. The Mayor and/or his designee, the Purchasing Agent, QPA, are hereby authorized to enter into a multiple award contract with Appco Paper and Plastics Corporation, 3949 Austin Boulevard, Island Park, New York 11558 to receive line items # 6, 7 and 14 for year one (1) and year two (2), TSP Maintenance Supply, LLC, 52 East Drive, Livingston, New Jersey 07039 to receive line items # 2, 3 and 4 for year one (1) and year two (2), United Sales USA Corp., 185 30th Street, Brooklyn, New York 11232 to receive line items # 12 and 13 for year one (1) and year two (2) and W. B. Mason, Co., Inc., 535 Secaucus Road, Secaucus, New Jersey 07094 to receive line items # 1, 5, 8, 9, 10, 11, 15 and 16 for year one (1) and year two (2), to provide Paper and Plastic Products, whose bids were received on the advertised due date and determined to be the lowest, responsive and responsible bidders in accordance with the bid specifications. The term of the contract will be established for a

period not to exceed a twenty-four (24) consecutive month term, pursuant to N.J.S.A.40A:11-15.

2. There shall be no amendment or change of this contract without the approval of the Municipal Council by resolution.

3. There shall be no advance payment on this contract in accordance with N.J.S.A. 40A:5-16. Funds for 2019 and subsequent years are contingent upon appropriations; pursuant to N.J.A.C. 5:30-5.5(d).

4. This is an open-ended contract to be used as needed during the term of contract. Thus, for any and all expenditures against this contract, a certification of the availability of sufficient funds, as required by N.J.A.C. 5:30-5.5(b)(2), shall be executed before a contractual liability is incurred each time an order is placed, for Account Code Lines: NW011, 120, 1208, 83870, B2019-Health and Community Wellness/Division of Surveillance and Prevention, NW051, G18, 2H8R0, 83870, Grant/2018 (Immunization Program Grant)-Health and Community Wellness/Division of Immunization and Surveillance and Prevention, NW011, 060, 0602, 83010, B2019-Department of Public Works /Division of Motors, NW011, 160, 1601, 71280, B2019-Department of Recreation, Cultural Affairs and Senior Services /Directors Office, NW011, 160, 1606, 71280; 83840; 83850; 83420, B2019-Department of Recreation, Cultural Affairs and Senior Services /Division of Recreation NW011, 160, 1608, 83420, B2019-Department of Recreation, Cultural Affairs and Senior Services /Division of Cultural Affairs

NW011, 160, 1609, 83840; 83420, B2019-Department of Recreation, Cultural Affairs and Senior Services /Division of Senior Services, NW037, 750, 7502, 71620, B2019-Department of Water and Sewer Utilities, NW011, 020, 0201, 83870, B2019- Office of the City Clerk, covering the amount of the order. This contract shall not exceed Ninety Thousand Dollars and Zero Cents (\$90,000.00) for a period to be established not to exceed twenty-four (24) consecutive months.

5. A duly executed copy of the contract shall be forthwith filed in the Office of the City Clerk by the Purchasing Agent, QPA.

6. If required by State Law, the City Clerk shall provide the appropriate notice of the award of this contract, to the State Comptroller no later than 20 business days following such award, in accordance with N.J.S.A. 52:15C-10 and the Notice of the Office of the State Comptroller dated May 7, 2008.

STATEMENT

This resolution authorizes the Mayor and/or his designee the Purchasing Agent, QPA, to enter into and execute a contract is with: Appco Paper and Plastics Corporation, to receive line items #6,7, and 14 for years one (1) and two (2), TSP Maintenance Supply, LLC, to receive line items \$2, 3, 4 for years one (1) and two (2) , United Sales USA Corp., to receive line items # 12 and 13 for year one (1) and year two (2), and W. B. Mason, Co., Inc., to receive line items # 1,5, 8, 9, 10, 11, 15 and 16 for year one (1) and year two (2), to provide Paper and Plastic Products to the City of Newark, at a cost not to exceed Ninety Thousand Dollars and Zero Cents (\$90,000.00) for a period to be established and not to exceed twenty-four (24) consecutive months.