



City of Newark

City Hall
920 Broad Street
Newark, New Jersey 07102

Legislation Text

File #: 22-0760, Version: 1

Dept/ Agency: Administration/Division of Central Purchasing

Action: () Ratifying (X) Authorizing () Amending

Type of Service: Bid Contract(s)

Purpose: Maintenance and Repair Automobile Oil, Transmission Oil and Related Service

Entity Name(s)/Address(es): 378-392 Washington St. Car Wash, Inc., 390 Washington Street, Newark, New Jersey 07102

Contract Amount: Not to exceed \$130,000.00

Funding Source: 2022 Budget/Department of Public Works, Division of Motors/NW011-060-0602-71820-B2022/Department of Water Sewer Utilities/NW037-750-7502-71830-B2022

Contract Period: To be established for a period not to exceed twenty-four (24) consecutive months upon full execution of the contract

Contract Basis: (X) Bid () State Vendor () Prof. Ser. () EUS

() Fair & Open () No Reportable Contributions () RFP () RFQ

() Private Sale () Grant () Sub-recipient () N/A

Additional Information:

This contract will provide the City's Department of Public Works, Division of Motors and Department of Water Sewer Utilities with Maintenance and Repair Automobile Oil, Transmission Oil and Related Service.

Advertisement: January 12, 2022

Bid Downloaded: Seven (7)

Bid Received: One (1)

WHEREAS, on January 12, 2022, the City of Newark through its Qualified Purchasing Agent, advertised to solicit bids for contractors to provide Maintenance and Repair Automobile Oil, Transmission Oil & Related Service for the Department of Public Works/Division of Motors and Department of Water Sewer Utilities, as described in the attached bid proposal; and

WHEREAS, the Division of Central Purchasing also published the bid package on the City of Newark's electronic procurement portal to provide a broader access and download capability to potential bidders; and

WHEREAS, on January 27, 2022, the Division of Central Purchasing received one (1) bid in response to this advertisement; and

WHEREAS, the Manager of Department of Public Works/Division of Motors recommended that a single award be made to 378-392 Washington St. Car Wash Inc., 390 Washington Street, Newark, New Jersey 07102, the responsive and responsible bidder; and

WHEREAS, the Qualified Purchasing Agent concurs with the recommendation from the Manager of Department of Public Works/Division of Motors that a single award be made to 378-392 Washington St. Car Wash Inc., 390 Washington Street, Newark, New Jersey 07102, the responsive and responsible bidder; and

WHEREAS, pursuant to N.J.S.A. 40A:11-24, the recommended bidder consented to holding their prices beyond sixty (60) days; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.5 et seq., solicitations through public bidding in accordance with N.J.S.A. 40A:11-1 et seq. meets the requirements of the fair and open process.

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF NEWARK, NEW JERSEY, THAT:

1. The Mayor and/or his designees, the Qualified Purchasing Agent, and/or the Business Administrator are hereby authorized to enter into and execute a contract with: 378-392 Washington St. Car Wash Inc., 390 Washington Street, Newark, New Jersey 07102; Maintenance and Repair: Automobile Oil, Transmission Oil and Related Services for the City of Newark, Department of Public Works/Division of Motors and Department of Water Sewer Utilities, whose bid was received on the advertised due date and determined to be the only responsive and responsible bidder. The term of the contract will be established for a period not to exceed (24) consecutive months, pursuant to N.J.S.A. 40A:11-15.
2. There shall be no amendment or change of this contract without the approval of the Municipal Council.
3. There shall be no advance payment on this contract in accordance with N.J.S.A. 40A:5-16. Funds for 2022 and subsequent years are contingent upon appropriations, pursuant to N.J.A.C. 5:30-5.5(d)(2).
4. This is an open-ended contract to be used as needed during the term of the contract. Thus, for any and all expenditures against this contract, a certification of the availability of sufficient funds, as required by N.J.A.C. 5:30-5.5(b)(2), shall be executed before a contractual liability is incurred each time an order is placed from Account Code Line: NW011-060-0602-71820-B2022 and NW037-750-7502-71830-B2022. This contract shall not exceed One Hundred Thirty Thousand Dollars and Zero Cents (\$130,000.00) not to exceed (24) consecutive months for one (1) vendor.
5. The Qualified Purchasing Agent, shall forthwith file a duly executed copy of this contract in the Office of the City Clerk.
6. If required by State Law, the City Clerk shall provide the appropriate notice of the award of this contract to the State Comptroller, no later than twenty (20) business days following such award, in accordance with N.J.S.A. 52:15C-10 and the Notice of the Office of the State Comptroller dated May 7, 2008.

STATEMENT

This resolution authorizes the Mayor and/or his designees, the Qualified Purchasing Agent, QPA, and/or the Business Administrator to enter into and execute a contract with 378-392 Washington St. Car Wash Inc., 390 Washington Street, Newark, New Jersey 07102, to provide Maintenance and Repair: Automobile Oil, Transmission Oil and Related Services to the City of Newark, Departments of Motors and Water Sewer Utilities, at a cost not to exceed One Hundred Thirty Thousand Dollars and Zero Cents (\$130,000.00) not to exceed (24) consecutive months for one (1) vendor commencing upon full execution of the contract.