



City of Newark

City Hall
920 Broad Street
Newark, New Jersey 07102

Legislation Text

File #: 22-1590, Version: 1

Dept/ Agency: Administration/Division of Central Purchasing

Action: () Ratifying (X) Authorizing () Amending

Type of Service: Bid Contract(s)

Purpose: To purchase Novelties: Art and Craft Supplies.

Entity Name(s)/Address(s):

1) Blick Art Materials, LLC, P.O. Box 1267, Galesburg, Illinois 61402; and

2) S & S Worldwide, Inc., 75 Mill Street, Colchester, Connecticut 06415

Contract Amount: Not to exceed \$230,000.00

Funding Source: 2022 Budget/Department of Health and Community Wellness/NW051-G19-3H9B0-71280-Grant/Department of Recreation, Cultural Affairs and Senior Services, Division of Recreation/NW011-160-1606-83840-B2022/Department of Recreation, Cultural Affairs and Senior Services, Division of Senior Services/NW011-160-1609-83840-B2022

Contract Period: To be established for a period not to exceed twenty-four (24) consecutive months commencing upon the execution of the contract

Contract Basis: (X) Bid () State Vendor () Prof. Ser. () EUS

() Fair & Open () No Reportable Contributions () RFP () RFQ

() Private Sale () Grant () Sub-recipient () n/a

Additional Information:

This contract will provide for novelties: art and craft supplies for the Departments of Health and Community Wellness and Recreation, Cultural Affairs and Senior Services.

Advertisement Date: March 4, 2020

Number of Bids Solicited: Five (5)

Number of Bids Received: Two (2)

WHEREAS, on March 4, 2020, the City of Newark through its Qualified Purchasing Agent, QPA (the "City"), advertised to solicit bids for contractor(s) to provide Novelties: Art and Craft Supplies, to the Departments of Health and Community Wellness and Recreation, Cultural Affairs and Senior Services, as per the bid proposal attached hereto; and

WHEREAS, the Division of Central Purchasing also distributed five (5) bid proposal packages to prospective vendors following the date of advertisement; and

WHEREAS, the Division of Central Purchasing also published the bid package on the City of Newark's website to provide broader access and download capability to potential bidders; and

WHEREAS, on March 19, 2020, two (2) bids were received in response to this advertisement; and

WHEREAS, the Director for the Department of Health and Community Wellness and the Director for the Department of Recreation, Cultural Affairs and Senior Services recommended that a

dual award be made to: Blick Art Materials, LLC, P.O. Box 1267, Galesburg, Illinois 61402 and S & S Worldwide, Inc., 75 Mill Street, Colchester, Connecticut 06415 the responsive and responsible bidders to provide Novelties: Art and Craft Supplies to the City; and

WHEREAS, the Qualified Purchasing Agent, QPA, concurs with the recommendations that a dual award be made to: Blick Art Materials, LLC, P.O. Box 1267, Galesburg, Illinois 61402 and S & S Worldwide, Inc., 75 Mill Street, Colchester, Connecticut 06415, the responsive and responsible bidders to provide Novelties: Art and Craft Supplies to the City; and

WHEREAS, pursuant to N.J.S.A. 40A:11-24, the bidders consented to holding prices bid for consideration, until such time as an award is made, as the law permits; and

WHEREAS, pursuant to N.J.S.A.19:44A-20.5 et seq., solicitations through public bidding in accordance with N.J.S.A.40A:11-1, et seq., meets the requirements of the Fair and Open Process.

NOW, THEREFORE BE IT RESOLVED, BY THE MUNICIPAL COUNCIL OF THE CITY OF NEWARK, NEW JERSEY, THAT:

1. The Mayor of the City of Newark and/or the Business Administrator are hereby authorized to enter into a dual contract with Blick Art Materials, LLC, P.O. Box 1267, Galesburg, Illinois 61402 and S & S Worldwide, Inc., 75 Mill Street, Colchester, Connecticut 06415 to provide Novelties: Art and Craft Supplies to the City, whose bids were received on the advertised due date and determined to be the highest count off per line item commodity per brand per year and being responsive responsible bidders in accordance with the bid specifications. The term of the contract will be established for a period not to exceed twenty-four (24) consecutive months commencing upon the execution of the contract, pursuant to N.J.S.A.40A:11-15, at an amount not to exceed Two Hundred Thirty Thousand Dollars and Zero Cents (\$230,000.00).
2. There shall be no amendment or change of this contract without the approval of the Municipal Council by Resolution.
3. There shall be no advance payment on this contract in accordance with N.J.S.A. 40A:5-16. Funds for 2022 and subsequent years are contingent upon appropriations; pursuant to N.J.A.C. 5:30-5.5(d).
4. This is an open-ended contract to be used as needed during the term of contract. Thus, for any and all expenditures against this contract, a Certification of the availability of sufficient funds, as required by N.J.A.C. 5:30-5.5(b)(2), shall be executed before a contractual liability is incurred each time an order is placed, or account code lines: Department of Health and Community Wellness, NW051-G19-3H9B0-71280-B2020, Department of Recreation, Cultural Affairs and Senior Services, Division of Recreation NW011-160-1606-83840-B2020, Department of Recreation, Cultural Affairs and Senior Services, Division of Senior Services, NW011-160-1609-83840-B2020. This contract shall not exceed Two Hundred Thirty Thousand Dollars and Zero Cents (\$230,000.00) for a period not to exceed twenty-four (24) consecutive months commencing upon the execution of the contract.
5. The Qualified Purchasing Agent QPA, shall file copy of the Resolution and the duly executed copy of the contract in the Office of the City Clerk.

6. If required by the State Law, the Acting City Clerk shall provide the appropriate Notice of the Award of this contract, to the State Comptroller no later than (20) business days following such award, in accordance with N.J.S.A. 52:15C-10 and the Notice of the Office of the State Comptroller dated May 7, 2008.

STATEMENT

This Resolution authorizes the Mayor of the City of Newark and/or his designees, and the Business Administrator and/or the Qualified Purchasing Agent, to enter into and execute a dual award contract with Blick Art Materials, LLC, P.O. Box 1267, Galesburg, Illinois 61402 and S & S Worldwide, Inc., 75 Mill Street, Colchester, Connecticut 06415, to provide Novelties: Art and Craft Supplies, to the City of Newark, in an amount not to exceed \$230,000.00, for a period not to exceed twenty-four (24) consecutive months commencing upon the execution of the contract.